

FIRE CAPTAIN

DEFINITION

Under general direction, plans, organizes, supervises and participates in fire suppression, prevention and investigation activities; performs related duties as required.

REPRESENTATIVE DUTIES

The duties listed below are examples of the work typically performed by the employee of this class. Not all assigned duties may be listed and some assigned duties may not be listed below.

1. Supervises all fire safety personnel at all stations during an assigned shift.
2. Responds to life and property protection emergencies in the district covered by the headquarters' station; makes necessary decisions in emergency situations with regard to deployment of firefighters and equipment, fire suppression activities, emergency medical, and rescue procedures.
3. Provides inspection of commercial and industrial buildings to enforce fire codes and ordinances; identifies hazards and collect information for the pre-fire planning process.
4. Provides training through in-station drills, classroom instruction, and shift briefings; maintains personnel and other departmental records; prepares reports and target hazard files.
5. Directs the maintenance and repair of fire equipment, apparatus, hydrants, and stations.
6. Acts as Fire Marshal as assigned; investigates fires; prepares arson investigation reports and documents necessary for prosecution; preserves evidence; testifies in court.
7. Conducts special studies; compiles and analyzes statistics; acquires and reviews materials on fire services in other jurisdictions and reports on comparative analysis.
8. Conducts building and fire safety inspections; prepares notices for code violations; reports violations to Fire Chief; cooperates with other departments in effecting compliance; conducts follow-up inspections; issues citations, when necessary.
9. Reviews construction plans for compliance with fire code, regulations and standards; cooperates with other departments in effecting compliance.
10. Participates in the development of goals and objectives for the fire training program; designs programs to achieve them; administers, coordinates, and

presents training programs; maintains records of training performed; prepares periodic reports on the types and amounts of training received by fire personnel.

11. Represents and supports the policies and procedures established by the City Council, City Manager, and Department Heads.

EMPLOYMENT STANDARDS

Education and/or Experience

Certified by the California State Board of Fire Services as a Fire Officer and five years of progressively responsible firefighting experience including two years in supervision or any combination of training and experience that provides with the desired knowledge and abilities. An Associate's degree in fire science is desirable.

Knowledge of:

Principles and practices of supervision; policies, procedures, laws and regulations governing the operation of a fire department; the incident command system; firefighting methods and equipment; fire behavior and suppression techniques; local, state and national safety codes and laws; prevention and inspection and maintenance of apparatus and equipment used by a fire department; emergency medical care and basic apparatus and equipment used by a fire department; emergency medical care and basic life support techniques; universal fire vocabulary and expressive techniques; mechanical and building construction maintenance principles; universal safety precautions when providing medical attention; safety inspection procedures; principles and techniques observed in the design and administration of training programs; and report writing and basic research methods.

Ability to:

Supervise operations consistent with department policies and goals; supervise and evaluate the work of others; work under pressure of dangerous situations, deadlines and emergencies; analyze and evaluate activities and methods; operate all fire, emergency and telecommunication equipment and apparatus; administer medical care and life support procedures; identify and solve problems; think and act quickly in emergency situations; communicate effectively with individuals of all ages in various emotional states, from different backgrounds and in a variety of mental conditions; rapidly shift among communication styles; control situations involving irate and emotionally distraught persons; communicate in person and by any form of communication device; understand and follow directions; respond and make decisions under stress; remember and make a written record of observations and actions taken; use a computer to enter and retrieve information; write clear and concise reports; and establish and maintain effective working relationships with superiors, peers, subordinates and the general public.

Special Requirements

Possession of or ability to obtain a valid California Driver's License.

Possession of an EMT I certification.

Applicant shall be disqualified from further employment consideration if said applicant has smoked tobacco within one year immediately preceding the date of the applicant's

selection interview. Upon appointment, a new employee shall sign a statement affirming that, as a condition of continued employment in the Porterville Fire Department, he/she will refrain from smoking tobacco.

Physical Demands

Strength, stamina and dexterity to sit in vehicles operating on rough roads, wild land areas and off-road terrain; withstand extended periods of physical exertion; walk on uneven or slippery surfaces; move from place to place within the fire station and at emergency sites; and repeatedly stoop, stand and sit. Dexterity and coordination to handle fire equipment apparatus and large and small tools; occasional lifting of objects weighing up to 50 lbs.; strength to move the weight of an average human body; reach for items above the head and below the feet; climb up and down ladders; enter confined spaces and other areas; and visual acuity sufficient to read gauges and observe conditions at emergency sites in a variety of lighting conditions, including bright light, low light, and low visibility conditions.

WORKING CONDITIONS

Work in outdoor and indoor environments with intermittent to frequent exposure to a variety of extreme weather conditions including heat, rain, snow, cold, wind and dust. Work under significant risk conditions such as fire, injury and death. Occasional work in confined areas. Work is typically performed independently. Exposure to hazardous materials.

Date Adopted: August 6, 1996