

FIRE LIEUTENANT

DEFINITION

Under direction, plans, organizes and supervises the fire protection activities at an assigned fire station; serves as station commander supervising an engine company and as shift commander in the absence of shift Captain; responsible for all responses to life and property protection emergencies, station activities and assigned personnel; performs related duties as required.

REPRESENTATIVE DUTIES

The duties listed below are examples of the work typically performed by the employee of this class. Not all assigned duties may be listed and some assigned duties may not be listed below.

1. Supervises and participates in the daily operation of the fire station; oversees the maintenance of the facility, vehicles, apparatus and equipment, hydrant and hoses.
2. Supervises assigned personnel; determines weekly and daily objectives, priorities and assigned tasks; monitors progress; approves schedules and reviews time records; trains and evaluates performance; counsels and recommends disciplinary action when necessary.
3. Responds to life and property protection emergencies in the district covered by the assigned station; makes necessary decisions in emergency situations, with regard to deployment of firefighters and equipment, fire suppression activities, emergency medical, and rescue protection.
4. Writes reports on incidents that were responded to; maintains logs and computer records of daily activities; compiles monthly activity and training reports.
5. Conducts training classes, practice drills and physical fitness programs.
6. Conducts inspections of public and commercial building for fire prevention, target hazard identification and review and fire code enforcement.
7. Oversees and assists shift personnel with programs such as weed abatement, arson investigation, public information programs, staff development, pre-fire planning, and maintaining pertinent maps.
8. Participates in public education programs; makes presentations to schools, service clubs or other public gatherings on fire and burn prevention; represents the department at public functions to promote fire and burn prevention by the general public.
9. Represents and supports the policies and procedures established by the City Council, City Manager, Department Heads and Division Chiefs.

EMPLOYMENT STANDARDS

Education and/or Experience

Certified by the California State Board of Fire Services as a Fire Officer and three years of firefighting experience including at least one year as a fire engineer or any combination of training and experience that provides the desired knowledge and abilities.

Knowledge of:

Principles and practices of supervision; policies, procedures, laws and regulations governing the operation of a fire department; the incident command system; firefighting methods and equipment; fire behavior and suppression techniques; prevention and inspection procedures; proper handling of toxic/hazardous materials; the operation and maintenance of apparatus and equipment used by a fire department; emergency medical care and basic life support techniques; universal fire vocabulary and expressive techniques; mechanical and building construction maintenance principles; universal safety precautions when providing medical attention; safety inspection procedures; and principles and techniques observed in the design and administration of training program; report writing and basic research methods.

Ability to:

Supervise operations consistent with department policies and goals; supervise and evaluate the work of others; work under pressure of dangerous situations, deadlines and emergencies; analyze and evaluate activities and methods; operate all fire, emergency and telecommunication equipment and apparatus; administer medical care and life support procedures; identify and solve problems; think and act quickly in emergency situations; communicate effectively with individuals of all ages in various emotional states, from different backgrounds and in a variety of mental conditions; rapidly shift among communication styles; control situations involving irate and emotionally distraught persons; communicate in person and by any form of communication device; understand and follow directions; respond and make decisions under stress; remember and make a written record of observations and action taken; use a computer to enter and retrieve information; and write clean and concise reports; develop and present training sessions on fire department activities; establish and maintain effective working relationships with superiors, peers, subordinates and the general public.

Special Requirements

Possession of or ability to obtain a valid California Driver's License.

Possession of an EMT I certification.

Applicant shall be disqualified from further employment consideration if said applicant has smoked tobacco within one year immediately preceding the date of the applicant's selection interview. Upon appointment, a new employee shall sign a statement affirming that, as a condition of continued employment in the Porterville Fire Department, he/she will refrain from smoking tobacco.

Physical Demands

Strength, stamina and dexterity to sit in vehicles operating on rough roads, wild land areas and off road terrain; withstand extended periods of physical exertion; walk on uneven or slippery surfaces; move from place to place within the fire station and at emergency sites; repeatedly stoop, stand and sit. Dexterity and coordination to handle fire equipment, apparatus and large and small tools; occasional lifting of objects weighing up to 50 lbs.; strength to move the weight of an average human body; reach for items above the head and below the feet; climb up and down ladders; enter confined spaces and other areas; and visual acuity sufficient to read gauges and observe conditions at emergency sites in a variety of lighting conditions, including bright light, low light, and low visibility conditions.

WORKING CONDITIONS

Work in outdoor and indoor environments with intermittent to frequent exposure to a variety of extreme weather conditions including heat, rain, snow, cold, wind and dust. Work under significant risk conditions such as fire, injury and death. Occasional work in confined areas. Work is typically performed independently. Exposure to hazardous materials.

Date Adopted: August 6, 1996