

(559) 782-7441

INVITES APPLICATIONS FOR

POLICE OFFICER

SALARY: \$3,539-\$4,319

DEFINITION: Under general supervision, patrol an assigned area in the prevention of crime and the enforcement of law and order, and carry out special assignments in the police field and staff work.

DESIRABLE

QUALIFICATIONS: Successful completion of a POST certified basic police academy; working knowledge of the modern practices and techniques of law enforcement, patrol, investigation, public relations and report writing, Vehicle and Penal Codes, laws of arrest, rules of evidence, legal rights of citizens, court procedures; demonstrated competency in the use of firearms and physical demands associated with the duties of a Police Officer; ability to read, understand and apply laws, regulations, departmental policy, rules and procedures; think clearly and act effectively in emergency situations; make clear and concise radio transmissions; observe and recall names, faces and details of incidents; understand and follow verbal and written directions; write clear, concise and accurate reports; use and care for small firearms and other equipment; work independently and demonstrate initiative; communicate effectively verbally and in writing; establish and maintain effective relationships with the public; maintain range qualifications and other law enforcement skills.

REPRESENTATIVE

DUTIES: Patrols on an assigned shift and area to observe violations of laws; responds to radio dispatch for police service; makes traffic stops and detains suspicious persons; issues citations; makes arrests; appears in court and gives testimony as arresting officer; transports prisoners; assists in the investigation of traffic accidents and crimes; assists the public; may provide medical assistance or stabilize situation pending arrival of medical professionals; answers questions; directs traffic; maintains knowledge of and refers those in need to the appropriate public service agency; conducts building and field searches; may participate in or be assigned to crime prevention, community relations, investigations, or school resource programs, communications, or records; writes reports and field notes; may participate in Department studies and/or staff development; attends briefings and training sessions; maintains patrol vehicle, firearms and other equipment; identifies problems and

(OVER)

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determines solutions;
communicates effectively with people in a variety of emotional states, from a variety of different backgrounds and with diverse educational and mental capacities; control situations involving irate and emotionally distraught individuals; rapidly shift among communication styles; maintain confidentiality; perform basic mathematics, establish and maintain effective working relationships with superiors, peers, subordinates and the general public; operate a computer terminal.

ADDITIONAL

REQUIREMENTS: Possession of or ability to obtain and maintain a valid California Driver's License.

SELECTION

PROCESS:

Screening will consist of a competitive assessment of relevant education, training and work experience to be followed by an interview before an Oral Board to determine the most qualified candidates. Applicants meeting the minimum qualifications are not guaranteed advancement to an interview, and the decision of the screening committee is final. Those candidates who are determined eligible for appointment to the position will be placed on the City's Certified Eligibility List. Candidates whose training and work experience most closely corresponds with the duties that are expected to be performed will be contacted by the Police Department for further consideration of appointment to the position.

TO APPLY:

Submit evidence of qualifications, including a copy of your California POST basic academy certificate, along with a completed City of Porterville Employment Application Form (a resume may be included, but does not substitute for a completed application), to the Human Resources Office, City of Porterville, 291 North Main Street, Porterville, CA 93257 by no later than **5:00 p.m., Friday, July 30, 2010.**

SPECIAL

CONDITION:

Prior to appointment to the position of Police Officer, candidates must pass a background investigation, fingerprint check, psychological evaluation, physical examination and drug screen.

The City of Porterville is an Equal Opportunity Employer.