

## **REGULAR MEETING AGENDA**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

- III. ROLL CALL**
- |                             |                        |
|-----------------------------|------------------------|
| Rich Rankin, Chair          | Diane Graybehl, Member |
| Rocco Calantone, Vice Chair | Carroll Land, Member   |
| Kieran Daly, Member         | Rachel Lucero, Member  |
| Phillip Duncan, Member      | Janet Uresti, Member   |

**IV. ORAL COMMUNICATIONS FROM PUBLIC**

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

**V. APPROVAL OF MINUTES – January 3, 2019 meeting.**

**VI. CORRESPONDENCE – None**

**VII. REPORTS – This is the time for staff informational items.**

**1) Report on Council Actions**

**VIII. SCHEDULED MATTERS**

- 1) Dog Park - Re: Update and discussion on Dog Parks.**
- 2) OHV Park Race Proposal - Re: Consideration of a proposal from 2X Promotions to hold a racing series at the OHV Park.**
- 3) CDBG Potential Projects - Re: Consideration of potential CDBG projects.**
- 4) Parks Maintenance Report – Information and discussion.**
- 5) Leisure Activities Report – Information and discussion.**
- 6) Schedule Items For Future Meetings – Information and discussion.**
- 7) Other Matters of Information – Information only.**

**IX. ADJOURNMENT to March 7, 2019 at 5:30 p.m.**

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

*In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 and Title 11.)*

**PARKS AND LEISURE SERVICES COMMISSION MINUTES**  
**February 7, 2019**

Chair Rankin called the meeting to order at 5:30 p.m.

Chair Rankin led the Pledge of Allegiance.

**Roll Call of Parks & Leisure Services Commission**

<b>Present:</b>	Richard Rankin, Chair	Carroll Land, Member
	Kieran Daly, Member	Janet Uresti, Member
	Phillip Duncan, Member	
<b>Absent:</b>	Rocco Calantone, Vice Chair	Rachel Lucero, Member
	Diane Graybehl, Member	

**Oral Communications** – None.

**Approval of Minutes** – **Action:** Motion was made by Commissioner Uresti, seconded by Commissioner Land to approve the minutes of the meeting of January 3, 2019, as presented. Motion carried unanimously.

**Correspondence** – None

**Reports**

1) **Report on Council Actions from January 15 and February 5, 2019** –

**Facility Use Agreement Renewal for Hayes Field Between the City of Porterville and Porterville Girls Fastpitch (PGF)**- Director Moore informed the Commission that the City Council approved the Commission’s recommendation to extend the renewal agreement between the City and PGF for an additional three years. PGF will make at least \$2,000 worth of improvements to the facility annually and pay \$2,000 for field and concession stand usage. Light fees will be charged separately.

**Intent to Set a Public Hearing to Consider Adjustment of Rentable Park Space Fees**- A public hearing was set for February 5, 2019, at the January 15, 2019 Council meeting to consider adjusting rentable park space fees.

**Public Hearing to Consider Adjustment of Rentable Park Space Fees**- Director Moore informed the Commission that although there was no public comment the Council did have a lot to interject. The item was directed to be brought back to the March 5, 2019 Council meeting.

**Action:** Informational item

**Scheduled Matters**

- 1) **Dog Park**– Director Moore informed the Commission of this Commission requested item of the current and future plans pertaining to dog parks. A site on W. Grand Ave. north of the City’s Corporation Yard was originally designated as a potential dog park site. Once the City put in the dog park at the Sports Complex discussions were put on hold for any future dog parks. Recently, the City purchased the CitiBank building on D Street to serve as the future animal shelter. The City also owns the rail right-of-way adjacent to the property. Plans are being designed to incorporate a small dog park behind the future animal shelter. This dog

park will serve the purpose of giving the animal shelter dogs a place to be outside, as well as another public dog park.

**Action:** Information and discussion

- 2) **OHV Park Race Proposal** – Director Moore notified the Commission of a race proposal by 2X Promotions similar to that of one they submitted in 2014. 2X Promotions is proposing to rent the OHV Park out for \$1,000 per day to host the Southwest and Midwest sections of the Loretta Lynn Area Qualifier Racing Series April 6-7, 2019 with practice on April 5. 2X Promotions will provide insurance and all equipment and personnel for the race aside from a small logistical support from the City. Chair Rankin confirmed with staff that there had been no previous issues with this group at the facility in the past.

**Action:** Commissioner Duncan made a motion with Commissioner Land seconding the motion to recommend the race proposal from 2X Promotions to the City Council. Motion carried unanimously.

- 3) **CDBG Potential Projects**- Director Moore presented a powerpoint presentation on potential Community Development Block Grant (CDBG) purchases. The department’s annual allocation this year is approximately \$100,000. Purchases included: Murry Park fabric shade for the exterior of the pool where the public wait in line, Zalud Park playground zip line, concrete ping pong table and cornhole, electronic message board, large picnic pavilion, small picnic pavilion, bike rack, fitness equipment and a pavilion to cover existing tables at Murry Park.

Commissioner Duncan asked if the projects were listed in a prioritized order to which staff said that yes, the order was felt by staff to listed starting with the greatest need. Chair Rankin liked the pool shade as well as the zip line. Commissioner Land asked if the public was limited to the amount of time they could stay inside the pool facility to which staff answered there was no time limit. Commissioner Uresti looked at having projects total close to the \$100,000 budget. She said the pool shade, zip line, concrete ping pong and cornhole, small pavilion and two bike racks total \$99,000 based off the estimates. Commissioner Daly said he had seen concrete ping pong tables at other parks and they were heavily used.

The Commission granted Mr. Serrano to give public input. Mr. Serrano was pleased with the project list and asked how the estimated costs were formulated. He suggested trying inexpensive equipment initially to see if the public was interested in some of these items prior to paying the higher price. Director Moore explained that the cost estimates included prevailing wage and ADA access and those two items drive costs very high.

**Action:** The Commission approved staff’s proposed project list.

- 4) **Parks Maintenance Report** – Parks Superintendent Darren Maddox presented to the Commission projects his staff has been working on lately. The focus this past month was mistletoe remediation along the Tule River Parkway, in parking lots and within street trees.

**Action:** Informational item

- 5) **Leisure Activities Report** – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: Youth Baseball registration, Jr. Pirates Track Club registration, the Military Banner Program, Step Up Art Contest, March Fishing Derby, and volunteer solicitation. Ms. Graybehl thanked Commissioner Duncan for sharing the volunteer information on social media which resulted in several inquiries into the office.

**Action:** Informational item

- 6) **Schedule Items for Future Meetings** – Concession License item possibly amongst other items.

**Action:** Scheduling

- 7) **Other Matters of Information** – City Employee of the Month for February 2019 is Library Supervisor II, Anthony Arellano.

**Action:** Informational item

**Adjournment**

Chair Rankin adjourned the meeting at 6:21 p.m.

Next meeting is scheduled for March 7, 2019 at 5:30 p.m.

Respectfully Submitted,

Donnie Moore, Director

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Chair