

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL**
- | | |
|-----------------------------|------------------------|
| Rich Rankin, Chair | Diane Graybehl, Member |
| Rocco Calantone, Vice Chair | Carroll Land, Member |
| Kieran Daly, Member | Rachel Lucero, Member |
| Phillip Duncan, Member | Janet Uresti, Member |

IV. ORAL COMMUNICATIONS FROM PUBLIC

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

V. APPROVAL OF MINUTES – February 7, 2019 meeting.

VI. CORRESPONDENCE – None

VII. REPORTS – This is the time for staff informational items.

1) Report on Council Actions

VIII. SCHEDULED MATTERS

- 1) OHV Park – Re: Discussion of committee update and notification of upcoming public review and comment period.**
- 2) Sports Complex Concession License – Re: Consideration of 2019 Sports Complex concession license.**
- 3) Prop 68 Update – Re: Update and discussion on Prop 68 grant process.**
- 4) Parks Maintenance Report – Information and discussion.**
- 5) Leisure Activities Report – Information and discussion.**
- 6) Schedule Items For Future Meetings – Information and discussion.**
- 7) Other Matters of Information – Information only.**

IX. ADJOURNMENT to April 4, 2019 at 5:30 p.m.

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 and Title 11.)

PARKS AND LEISURE SERVICES COMMISSION MINUTES
March 7, 2019

Chair Rankin called the meeting to order at 5:30 p.m.

Chair Rankin led the Pledge of Allegiance.

Roll Call of Parks & Leisure Services Commission

Present:	Richard Rankin, Chair	Carroll Land, Member
	Rocco Calantone, Vice Chair	Rachel Lucero, Member
	Phillip Duncan, Member	Janet Uresti, Member
	Diane Graybehl, Member	
Absent:	Kieran Daly, Member	

Oral Communications – Cathy Capone gave an update to the Tule River Parkway drought tolerant demonstration gardens project.

Approval of Minutes – **Action:** Motion was made by Commissioner Duncan, seconded by Commissioner Uresti to approve the minutes of the meeting of January 3, 2019, as presented. Motion carried unanimously.

Correspondence – None

Reports

1) **Report on Council Actions from February 19 and March 5, 2019** –

Director Moore updated the Commission on the following Council agenda items:

National Motocross Championship Qualifier Race Proposal- City Council approved the Commission’s recommendation to approve the race proposal by 2x Promotions to hold a national qualifier at the OHV Park April 5-7, 2019. The facility will be rented for \$1,000 per day.

Wall of Fame Designations- The newest inductees into the City’s Wall of Fame was announced: Denise Marchant, Jim Kusserow, Grace Munoz-Rios, Raymond Camarena and Doug Webb. The ceremony will take place March 22 at 3:00pm outside of the Heritage Center.

Authorization of Street Closure for Dr. Seuss’ Birthday Celebration Event- City Council approved the street closure in front of the library for their annual special event on March 2.

Authorization to Purchase Park Amenities through CDBG Funds by Negotiation- City Council authorized the purchase by negotiation at their meeting February 19, 2019 for the following items: Fabric shade for pool waiting line area, Zalud Park playground zip line, concrete ping pong table for Zalud Park, two small picnic shelters for Zalud Park, and two bike racks for Zalud and Murry Parks.

Consideration of Rentable Park Area Fees- City Council conducted a public hearing March 5, 2019. Council approved new fees of \$40/day for uncovered, \$50/day uncovered non-resident, \$60/day covered, \$75/day covered non-resident.

Action: Informational item

Scheduled Matters

- 1) **OHV Park**– Director Moore informed the Commission that City staff is currently working on the annual California State OHV grant application. The State now awards more points for stakeholder groups or committees who discuss and make recommendations or decisions on OHV Parks. Since the Parks and Leisure Services Commission falls under this category, this Commission may be listed as an OHV Park Committee.

Also, the public has an opportunity and is encouraged March 5 to May 6, 2019, to review and make comments on the City’s preliminary grant application. Those wishing to do so may visit the State OHV Park website, <http://ohv.parks.ca.gov>.

Action: Commissioner Uresti made a motion with Commissioner Duncan seconding the motion to have the Parks and Leisure Services Commission be listed as an OHV Park Committee.

- 2) **Sports Complex Concession License**– Director Moore notified the Commission that the two leagues that currently play at the Sports Complex are the South Valley Chivas and the Porterville Youth Soccer League. Chivas expressed an interest in the spring and fall concession license, whereas the Porterville Youth Soccer League was not interested at this time. Chivas haven’t paid for their 2018 season so staff is recommending the City’s Youth Center run the concession stand in order to earn a little money for some of their trips, special purchases, projects, etc. The Youth Center’s Community Development Block Grant funding is only covering nine months of operations due to decreased allocation amount the past couple years. In turn, the Leisure Services general fund account pays for the remaining three months of Youth Center expenses. Commissioner Land wanted clarification about the Youth Center and staffing. Director Moore said that Youth Center kids and City staff would be working in the concession stand. Vice Chair Calantone asked how much profit the concession stand generates to which Director Moore replied approximately \$2,000 in the spring and double that in the fall.

The Commission requested an item be brought back at the next meeting to discuss the Athletic Use Policy and how to deal with leagues that are delinquent paying their usage fees.

Action: The Commission approved the Youth Center operate the Sports Complex concession stand until a league in good standing requests to operate it and at that time the Commission will reconsider.

- 3) **Prop 68 Update**- Director Moore presented an overview of the Statewide Prop 68 Park Program grant application process. The purpose of Prop 68 is to create new parks and recreation opportunities in critically underserved communities. The new park/park feature must be adjacent to or within an existing park. \$650,275,000 will be distributed in multiple rounds. The maximum amount of an application is \$8,500,000 with no match required.

A tool on the state’s website is the ‘community factfinder’ to which you can determine any area’s park acreage per 1,000 residents, median income level and other data which are

weighted heavily in the grant. Staff will be updating the Commission along the application process which culminates August 5, 2019 when applications are due. Staff plans to handle this application internally with possibly hiring a grant writer next year if unsuccessful this round. A new recreation center is one definite project staff will be submitting an grant application for. Cities are allowed to submit more than one application but staff is unsure if more than one application will be submitted. Community input plays a large role in the application with at least five community input meetings required.

Action: Information and discussion

- 4) **Parks Maintenance Report** – Parks Superintendent Darren Maddox presented to the Commission projects his staff has been working on lately. A few trees were lost in the last storm requiring some cleanup. The Murry Park pond aerator was repaired. Sports Complex maintenance, and City baseball/softball diamonds were prepped.

Action: Informational item

- 5) **Leisure Activities Report** – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: Youth Baseball, Youth Track and Field, Adult Open Gym, Fishing Derby, Wall of Fame, Kids Fest, and the Military Banner Program.

Action: Informational item

- 6) **Schedule Items for Future Meetings** – Athletic Use Policy in April, City Council Priority Projects Update in April, Tule River Parkway Drought Tolerant Garden project update in May.

Action: Scheduling

- 7) **Other Matters of Information** – None

Action: Informational item

Adjournment

Chair Rankin adjourned the meeting at 6:19 p.m.

Next meeting is scheduled for April 4, 2019 at 5:30 p.m.

Respectfully Submitted,

Donnie Moore, Director

Chair