

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL**
- | | |
|-----------------------------|------------------------|
| Rich Rankin, Chair | Diane Graybehl, Member |
| Rocco Calantone, Vice Chair | Carroll Land, Member |
| Kieran Daly, Member | Rachel Lucero, Member |
| Phillip Duncan, Member | Janet Uresti, Member |

IV. ORAL COMMUNICATIONS FROM PUBLIC

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

V. APPROVAL OF MINUTES – March 7, 2019 meeting.

VI. CORRESPONDENCE – None

VII. REPORTS – This is the time for staff informational items.

1) Report on Council Actions

VIII. SCHEDULED MATTERS

- 1) Arbor Day – Re: Discussion of Arbor Day 2019.**
- 2) Priority Projects – Re: Update and discussion on priority projects.**
- 3) Delinquent Fee Payments – Re: Discussion of Athletic Field Use Policy and delinquent fee payments.**
- 4) Parks Maintenance Report – Information and discussion.**
- 5) Leisure Activities Report – Information and discussion.**
- 6) Schedule Items For Future Meetings – Information and discussion.**
- 7) Other Matters of Information – Information only.**

IX. ADJOURNMENT to May 2, 2019 at 5:30 p.m.

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 ada Title 11.)

PARKS AND LEISURE SERVICES COMMISSION MINUTES
April 4, 2019

Chair Rankin called the meeting to order at 5:30 p.m.

Chair Rankin led the Pledge of Allegiance.

Roll Call of Parks & Leisure Services Commission

Present:	Richard Rankin, Chair	Diane Graybehl Member
	Rocco Calantone, Vice Chair	Carroll Land, Member
	Kieran Daly, Member	Rachel Lucero, Member

Absent:	Phillip Duncan, Member	Janet Uresti, Member
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Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Commissioner Land, seconded by Vice Chair Calantone to approve the minutes of the meeting of March 7, 2019, as presented. Motion carried unanimously.

Correspondence – None

Reports

1) **Report on Council Actions from March 26 and April 2, 2019** –

Director Moore updated the Commission on the following Council agenda items:

Adoption of Park Fees Resolution- City Council adopted the draft Resolution setting new fees for rentable park spaces at: uncovered park tables resident- \$40 per day, uncovered park tables non-resident- \$50 per day, covered pavilions resident- \$60 per day, and covered pavilions non-resident \$75 per day.

Authorization of Street Closure for Music on Main- The City Council authorized the temporary street closure of Cleveland Avenue between Main Street and the alley just east of Centennial Park from 4:00-9:00 PM on April 5, May 3, June 7, September 6 and October 4, 2019 for Music on Main special event evenings.

Action: Informational item

Scheduled Matters

1. Arbor Day–

2019 Arbor Day is April 26. The City of Porterville has been distinguished as a Tree City USA for the past 26 years. Staff is currently planning the ceremony and sending out invitations for this year’s ceremony. Cal Fire has been notified of the event and usually attends to take part in the ceremony. A City Council representative has also been requested to be on hand to present a proclamation. In addition, we are hopeful that some students will take part to assist with the tree planting.

A few of the past tree plantings have taken place at Veterans Park, the Skate Park, Sports Complex, along the Rails to Trails and last year at Murry Park. The Parks staff has chosen a planting site at Veterans Park for this year near the corner of Newcomb and Morton. The ceremony will take place at 11:00am.

Action: Information and discussion.

2. Priority Projects– Director Moore notified the Commission that on March 12, 2019 City Council held a study session for the purpose of defining its priority projects for the upcoming fiscal year 2019/20. Parks and Leisure Services related projects included: Community Recreation Center- staff will be submitting a Prop 68 grant to fund the majority of a recreation center potentially to be located on Fourth St. Henry Street Park- CSET will begin its grant work for site cleanup and a few other improvements prior to July 1, 2019. Library Remodel- this long awaited project is scheduled to begin soon after asbestos remediation takes place in a couple weeks. Sports Complex- a non-competitive portion of the Prop 68 grant equates to all cities receiving some funding. Whatever funding the City receives could be added to the \$61,000 already in a sports field lighting account to light a significant portion of the grass. Stout Building- the City plans to tear down the Spencer House and construct a parking lot between there and the Stout building. Leisure staff utilizes the Stout building for storage. No definite plans are set yet as for the future of the Stout building and where the Leisure staff will end up. The Youth Center should be staying at the Heritage Center until a new location can house it.

Action: Information and discussion.

3. Delinquent Fee Payments- This was a Commission member requested item via a discussion of the concession license at the last meeting. The Athletic Field Use Policy spells out steps dealing with leagues that do not pay fees on time. The Porterville Soccer League (PSL), affiliate of South Valley Chivas, currently is delinquent in its Spring 2019 league and was very late in paying for its Fall 2018 league. Player Participant Fees is what the league has been late now twice in paying. The fee is \$1.50 per player per game (for a 10-game season each player owes \$15 in Player Participant Fees). That fee should be built in to the overall fee the league charges its players.

PSL was sent a letter by City staff in January 2019 seeking payment from September 2018 with a no action resulting in sending the issue to Collections. PSL reacted upon receiving this notification. Leagues have until the third week of games to pay Player Participant Fees. Chair Rankin asked if the current infraction would be considered Strike Two to which Director Moore stated yes through a series of emails, and a staff letter requesting payment. Leagues are to submit rosters and schedules for staff to create an invoice. Commissioner Land asked if parents of this league were aware of the situation to which City staff isn't sure. Commissioner Daly asked if the goals could be locked up? Vice Chair Calantone wanted confirmation that this is Strike Two and said to send a letter to the league Monday stating the Strike Two infraction. The Player Participant Fee from them is due tomorrow (April 5, 2019).

Action: Unanimous recommendation to enforce the Strike Two Rule per the Athletic Field Use Policy revoking the organization's next related reservation effective immediately, for one day and one use.

4. Parks Maintenance Report – Parks Superintendent Darren Maddox presented to the Commission projects his staff has been working on lately. Projects include: bi-annual golf course aeration, Tule River Parkway garden project, swimming pool tile work.

Action: Informational item

5. Leisure Activities Report – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: Wall of Face Ceremony, Fishing Derby, Kids Fest, Track Meets, Junior Giants, Egg Hunt, Music on Main and upcoming registrations.

Action: Informational item

6. Schedule Items for Future Meetings – Tule River Parkway Drought Tolerant Garden project update by Cathy Capone, Prop 68 update.

Action: Scheduling

7. Other Matters of Information – None

Action: Informational item

Adjournment

Chair Rankin adjourned the meeting at 6:21 p.m.

Next meeting is scheduled for May 2, 2019 at 5:30 p.m.

Respectfully Submitted,

Donnie Moore, Director

Chair