

## **REGULAR MEETING AGENDA**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

- III. ROLL CALL**
- |                             |                        |
|-----------------------------|------------------------|
| Rich Rankin, Chair          | Diane Graybehl, Member |
| Rocco Calantone, Vice Chair | Carroll Land, Member   |
| Kieran Daly, Member         | Rachel Lucero, Member  |
| Phillip Duncan, Member      | Janet Uresti, Member   |

**IV. ORAL COMMUNICATIONS FROM PUBLIC**

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

**V. APPROVAL OF MINUTES – April 4, 2019 meeting.**

**VI. CORRESPONDENCE – None**

**VII. REPORTS – This is the time for staff informational items.**

- 1) Report on Council Actions**
- 2) Tule River Parkway Drought Tolerant Gardens Project Update**

**VIII. SCHEDULED MATTERS**

- 1) OHV Park License Agreement Renewal – Re: Consideration of renewing the current license agreement with Friends of Kern Open Space to manage the OHV Park.**
- 2) KT/AAA Agreement Renewal– Re: Consideration of renewing the current agreement with KT/AAA to continue facilitating a senior citizens program.**
- 3) Scheduling Upcoming Commission Meetings – Re: Consideration of upcoming Commission meeting dates.**
- 4) Parks Maintenance Report – Information and discussion.**
- 5) Leisure Activities Report – Information and discussion.**
- 6) Schedule Items For Future Meetings – Information and discussion.**
- 7) Other Matters of Information – Information only.**

**IX. ADJOURNMENT**

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

*In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 ada Title 11.)*

## PARKS AND LEISURE SERVICES COMMISSION MINUTES May 2, 2019

Vice Chair Calantone called the meeting to order at 5:30 p.m.

Vice Chair Calantone led the Pledge of Allegiance.

### Roll Call of Parks & Leisure Services Commission

**Present:** Rocco Calantone, Vice Chair  
Kieran Daly, Member  
Phillip Duncan, Member

Diane Graybehl, Member  
Carroll Land, Member  
Janet Uresti, Member

**Absent:** Richard Rankin, Chair

Rachel Lucero, Member

### Oral Communications – None

**Approval of Minutes** – **Action:** Motion was made by Commissioner Land, seconded by Commissioner Graybehl to approve the minutes of the meeting of April 4, 2019, as presented. Motion carried unanimously.

### Correspondence – None

### Reports

#### 1) **Report on Council Actions from April 16, 2019** –

Director Moore updated the Commission on the following Council agenda items:

**Delinquent Fee Payments from Athletic Leagues-** City Council directed staff to enforce the Strike Two policy of the Athletic Field Use Policy and to not allow Porterville Soccer League to play until their balance is paid in full. The league did pay in full after serving their one week suspension. If another infraction occurs by the league they would serve a one-year suspension and they will not be allowed to host future leagues until all fees have been paid in full.

#### 2) **Tule River Parkway Drought Tolerant Gardens Project Update-** Cathy Capone gave a presentation on the current status of the project. There are 6 gardens adopted with other groups potentially interested. She spoke of various plants along the parkway including Bladderpods and Yerba Santa. She also spoke of the ‘Headgate’ property and recommended it being looked at as a potential future site for a City park.

**Action:** Informational items

### Scheduled Matters

**1. OHV Park License Agreement Renewal**– Director Moore updated the Commission on the status of the OHV Park operator, Friends of Kern Open Space (FOKOS). FOKOS requested to terminate its contract with the City due to health issues with the main operator. There’s a local person possibly interested in operating the track. The OHV Park is primarily funded by State OHV Park grant funds. Staff would get the word out for the operator vacancy through social media, at various OHV Parks and by word of mouth. Proposals would be submitted to the City and then an interview process would occur for qualified proposals.

**Action:** Commissioner Daly made a motion with Commissioner Uresti seconding that City staff proceed with the process of requesting for proposals to see if anyone is interested in operating the OHV Park.

**2. KT/AAA Agreement Renewal**– Director Moore notified the Commission that the current three-year agreement between the City and Kings/Tulare Area Agency (KT/AAA) on Aging is set to expire September 30, 2019. KT/AAA facilitates a senior citizens program at the Santa Fe Depot. KT/AAA contracts with CSET to handle all the programming. The City is happy with the senior programming thus recommends the agreement be renewed. An average of 50 attend the Santa Fe Depot each day.

**Action:** Commissioner Uresti made a motion and Commissioner Graybehl seconded for the City to renew the current agreement with KT/AAA to provide senior citizens programs at the Santa Fe Depot.

**3. Scheduling Upcoming Commission Meetings**- Director Moore introduced the item by stating that the City’s Municipal Code doesn’t include the Parks and Leisure Services Commission meetings schedule. Therefore, should the Commission wish to take a summer hiatus similar to past practice of the Commission and other City Commissions, it would need to take action and the item be approved by City Council. Should a meeting need to be scheduled during the hiatus a meeting may be scheduled with a 72-hour public notice.

**Action:** Vice Chair Calantone made a motion and Commissioner Uresti seconded for the Commission to take a summer hiatus July and August 2019. Motion passed unanimously.

**4. Parks Maintenance Report** – Parks Superintendent Darren Maddox presented to the Commission projects his staff has been working on lately. Projects include: Arbor Day, Sports Complex turf maintenance, ‘Day in the life of’ project with Parks Maintenance and Zalud House staff, Tule River Parkway gardens and Military Banners.

**Action:** Informational item

**5. Leisure Activities Report** – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: Military Banner Ceremony, Arbor Day, Youth Commission Dodgeball Tournament, Youth Baseball, Youth Track, City Pool opens May 25, Day Camp, Youth Volleyball, Swim Lessons.

**Action:** Informational item

**6. Schedule Items for Future Meetings** – Golf Course Professional contract renewal, fiscal year 2019/20 budget and other items.

**Action:** Scheduling

**7. Other Matters of Information** – None

**Action:** Informational item

**Adjournment**

Vice Chair Calantone adjourned the meeting at 6:25 p.m.

Next meeting is scheduled for June 6, 2019 at 5:30 p.m.

Respectfully Submitted,

Donnie Moore, Director

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Vice Chair