

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL**
- | | |
|-----------------------------|------------------------|
| Rich Rankin, Chair | Diane Graybehl, Member |
| Rocco Calantone, Vice Chair | Carroll Land, Member |
| Kieran Daly, Member | Rachel Lucero, Member |
| Phillip Duncan, Member | Janet Uresti, Member |

IV. ORAL COMMUNICATIONS FROM PUBLIC

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

V. APPROVAL OF MINUTES – May 2, 2019 meeting.

VI. CORRESPONDENCE – None

VII. REPORTS – This is the time for staff informational items.

- 1) **Report on Council Actions**
- 2) **Leisure Services Relocation**
- 3) **Prop 68**

VIII. SCHEDULED MATTERS

- 1) **FY 2019/20 Preliminary Budget/Projects Outlook-** Re: Discussion of the Parks and Leisure Services Fiscal Year 2019/20 budget and capital improvement projects outlook.
- 2) **Porterville Little League Zalud Park Agreement** – Re: Discussion on the Porterville Little League Zalud Park Agreement term expiring.
- 3) **Porterville Golf Course Professional Contract Renewal** – Re: Discussion on the contract renewal of the Porterville Golf Course Professional.
- 4) **Parks Maintenance Report** – Information and discussion.
- 5) **Leisure Activities Report** – Information and discussion.
- 6) **Schedule Items For Future Meetings** – Information and discussion.
- 7) **Other Matters of Information** – Information only.

IX. ADJOURNMENT to September 5, 2019 at 5:30 p.m.

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 ada Title 11.)

PARKS AND LEISURE SERVICES COMMISSION MINUTES June 6, 2019

Chair Rankin called the meeting to order at 5:30 p.m.

Chair Rankin led the Pledge of Allegiance.

Roll Call of Parks & Leisure Services Commission

Present: Richard Rankin, Chair
Rocco Calantone, Vice Chair
Phillip Duncan, Member
Diane Graybehl, Member

Carroll Land, Member
Rachel Lucero, Member
Janet Uresti, Member

Absent: Kieran Daly, Member

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Commissioner Duncan, seconded by Commissioner Graybehl to approve the minutes of the meeting of May 2, 2019, as presented. Motion carried unanimously.

Correspondence – None

Reports

1) **Report on Council Actions from May 7 & 21, 2019** –

Director Moore updated the Commission on the following Council agenda items:

OHV Park & Golf Course 3rd Quarter Reports- Numbers were down for the OHV Park and Golf Course largely in part to the wet weather during the 3rd quarter causing the facilities to not be open as much as the previous year.

Authorization to Award Freedom Fest Fireworks Contract- The Council authorized payment to Fireworks & Stage FX America to provide fireworks for Freedom Fest. This will be the first year that this vendor will be providing the fireworks.

OHV Park Update- Council was informed that Friends of Kern Open Space is no longer able to manage the facility. Staff will be seeking proposals for interested individuals/groups in the coming months. The facility will remain closed until someone new to manage the facility has been selected.

2) **Leisure Services Relocation-** Leisure Services will soon be sharing Centennial Plaza office space with SM Transit. PUSD is in the process of purchasing the Heritage Center and expanding Santa Fe School.

3) **Prop 68-** Staff continues to hold mandatory community input meetings regarding Prop 68. The most recent meeting was held June 3 at the proposed site. The grant application is due August 5 and staff will be working during the summer to have it completed.

Action: Informational items

Scheduled Matters

1. **FY 2019/20 Preliminary Budget/Projects Outlook-**

Director Moore caught the Commission up to speed on the budget approval process for the upcoming fiscal year. A brief look at a few of the facilities and accounts were provided as an example of the overall budget worksheets. Utilities continues to be a major expense for

the department due to the increasing cost of water. Some of the projects under Parks and Leisure with funding allocated and hope to be completed in the upcoming fiscal year include a fire alarm system for City Hall, ADA improvements in City Hall, employee card ID system, a portion of the old railroad will become a trail between Putnam and Olive including a dog park to serve the public and animal shelter, library restroom renovations, Henry Street property cleanup, Spencer House demolition becoming a City parking lot, Stout building improvements (and relocation of Friends of the Library), Tule River Parkway Phase 3 between Main and Plano, Veterans and Zalud Park restroom renovations.

Action: Informational item

2. Porterville Little League Zalud Park Agreement– Director Moore notified the Commission that the current five year seasonal agreement between the City and Porterville Little League (PLL) for the use of Zalud Park is set to expire July 31, 2019. PLL stopped using Zalud Park two seasons ago stating the reason that they could again fit all of the age divisions at the Burton fields and it would be easier to maintain one facility rather than two. Two scoreboards, a scorer’s area and a home run fence on the south field were installed by PLL. According to the agreement, anything left behind becomes property of the City so if those items do not get removed by PLL City staff will remove them.

Action: Vice Chair Calantone made a motion and Commissioner Uresti seconded for the City to proceed with opening up the ballfield space back up to the public year around after the agreement with Little League expires July 31, 2019. Motion passed unanimously.

3. Porterville Golf Course Professional Contract Renewal- Director Moore introduced the item by stating that the City’s golf course has been managed by Mr. Casey Butler since August 2011. His current five year agreement expires August 2019. Staff has been happy with Mr. Butler’s continued good performance in managing the course.

Action: Commissioner Land made a motion and Commissioner Graybehl seconded for the City to renew its agreement with Mr. Casey Butler to continue providing golf course management services for the City’s golf course. Motion passed unanimously.

4. Parks Maintenance Report – Parks Superintendent Darren Maddox presented to the Commission projects his staff has been working on lately. Projects include: Tree maintenance/removal of fallen trees due to recent storms, Murry Park electrical project to pavilion #4, Tule River Parkway drought tolerant garden project work, and Henderson median renovation.

Action: Informational item

5. Leisure Activities Report – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: military banner ceremony, fall soccer registration, Junior Giants underway, summer day camp, summer night lights, freedom fest, Youth Commission Tule River Parkway drought tolerant garden project, and City Pool programs.

Action: Informational item

6. Schedule Items for Future Meetings – None

Action: Scheduling

7. Other Matters of Information – Summer hiatus reminder

Action: Informational item

Adjournment

Vice Chair Calantone adjourned the meeting at 6:17 p.m.

Next meeting is scheduled for September 5, 2019 at 5:30 p.m.

Respectfully Submitted,

Donnie Moore, Director

Chair