

## **REGULAR MEETING AGENDA**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- |                          |                       |
|--------------------------|-----------------------|
| Charles Webber, Chair    | Leticia Lupio, Member |
| Donald Beardsley, Member | Monte Moore, Member   |
| Rocco Calantone, Member  | Rick Vafeades, Member |
| Case Lok, Member         |                       |
- IV. ORAL COMMUNICATIONS FROM PUBLIC**
- V. COMMISSION REORGANIZATION – Election of Vice Chair**
- VI. APPROVAL OF MINUTES – June 3, 2010 Meeting**
- VII. CORRESPONDENCE - None**
- VIII. CONSENT CALENDAR – Acknowledge receipt of information provided by staff**
- 1) Monthly Reports**
  - 2) Report on Council Actions**
- IX. SCHEDULED MATTERS**
- 1) Mural in Centennial Plaza** – Provide recommendation regarding the possible installation of a mural wall along the eastside of Centennial Plaza.
  - 2) Commission Member Attendance at Council Meetings** - Receive reports from Commission Members and discuss attendance at future Council meetings.
  - 3) Heritage Ball Field Interim Improvements** – Discussion of potential interim improvements of the planned Heritage Ball Field site along with funding sources.
  - 4) Dog Waste Clean-Up Reminder Signs** – Discuss effectiveness of temporary and permanent signs at the Sports Complex
  - 5) Fiscal Year 2010/2011 Adoption of 2009/2010 Budget** – Information and discussion on Parks & Leisure Department operational budgets
  - 6) OHV Facility & State Prop. 84 Grant Programs** – Receive information on State Grant Programs and City application efforts
  - 7) Leisure Activities/Program Report** – Information and discussion
  - 8) Schedule Items For Future Meetings** – Information and discussion
  - 9) Other Matters of Information** – Information Only
- X. ADJOURNMENT TO AUGUST 5, 2010 AT 5:30 p.m.**

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

*In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 ada Title 11.)*

**PARKS AND LEISURE COMMISSION  
MINUTES  
June 3, 2010**

Chair Webber called the meeting of the Parks and Leisure Services Commission to order at 5:30 p.m. and asked Interim Director Moore to lead in the Pledge of Allegiance.

**Roll Call of Parks & Leisure Services Commission**

**Present:**        **Charles Webber, Chair**                                **Case Lok, Member**  
                     **Rocco Calantone, Member**                                **Leticia Lupio, Member**

**Absent:**        **Monte Moore, Member (E)**  
                     **Donald Beardsley, Member (A)**  
                     **Rick Vafeades, Member (E)**

**Oral Communication** - None

**Correspondence** – None

**Approval of Minutes**

Chair asked if there were any corrections or additions to the Minutes, none being stated called for a motion to accept the minutes of 05/06/10. Member Lupio made a motion to accept the Minutes as written.

**Consent Calendar**

- 1) Monthly Reports
- 2) Report on Council Actions

Reports were accepted by Chair Webber without discussion.

Chair Webber requested selection of a Vice Chair not be done until the Commission has a full board present.

**Scheduled Matters**

- 1) Street Tree Removal Request at 2341 W. Putnam Court

Member Lok inquired if the tree stumps would be removed. Parks Superintendent Zorn explained the trees are being removed at the owner's expense, he has been working with them and will continue to do so and is not sure whether or not they will be removed. Member Lok motioned to approve removal with Member Calantone seconding.

Action: Motion passed unanimously

- 2) Commission Member Attendance at Council Meeting

Meetings are covered thru June 15, 2010. Item to be continued to next month's meeting.

Action: Information Only

- 3) Mural in Centennial Plaza

Interim Director Moore stated because one of the Committee Members would not be available it will be necessary for this item to be brought back to the July meeting

Action: Bring back for July's meeting

4) Heritage Ball Field Interim Improvements

Interim Director Moore explained this item was brought back at Member Beardsley's request as he was going to continue pursuing some friends and acquaintances that might be able to level the field for baseball play. Member Calatone volunteered to check into some of his resources for someone who may be able to do the leveling. He also inquired about what looks like an abandoned baseball backstop at Monache ball fields. Interim Director Moore confirmed he would check into whether the backstop was indeed abandoned. Commission agreed to bring the matter back for the July meeting.

Action: Discussion and bring back on July meeting

5) Dog Waste Clean-Up Reminder Signs

Interim Director Moore referred this matter to Parks Superintendent Zorn. An electronic picture was shown to the Commission with Parks Superintendent Zorn commenting it was a very budget wise undertaking. He thought the container of bags had been used a couple of times. He also agreed to look into providing another one on the east side. Member Lupio asked that the matter be brought back for next month.

Action: Discussion

6) Fiscal Year 2010/11 Draft Budget

Interim Director Moore gave the staff report highlighting the Parks and Leisure Department Budget. The next budget year commences July 1. There is a public hearing being scheduled at this time for June 15. The Commission can be provided with the budget recommendations on or after June 2, and the Commission can submit to the City whatever recommendations they deem appropriate for the June 15 meeting, or subsequent City Council budget meetings. The 2010/11 Budget was approved by City Council last Tuesday night. Member Lok requested a study session on the budget and Interim Director Moore will be in touch with Commissioners relative to the budget.

Action: Discussion

7) Leisure Activities/Program Report

Interim Director Moore presented the following activities for the month of June:

1. Summer Day Camp, is a great program for working parents, and a safe one for the children. It starts next week. The program opens its doors at 7:30 and closes at 5:30. It is for children ages 5 to 12, and is held at the Heritage Center and Santa Fe Gym. Each session consists of 40-50 children. Porterville Unified School District is sponsoring the Summer Lunch Program for Summer Day Camp and child can attend whether or not they are in the program.
2. Swim Lessons began on Monday, with morning and afternoon sessions.

Action: Discussion

8) Schedule Items for Future Meetings

1. Commission Member Attendance at Council Meeting
2. Mural in Centennial Plaza
3. Heritage Ball Field Interim Improvements
4. Dog Waste Clean-Up/Reminder Signs
5. Leisure Activities/Program Report
6. Schedule Items for Future Meetings
7. Other Matters of Information

9) Other Matters

1. Opening of Swimming Pool to the Public begins this weekend June 5<sup>th</sup>, opened from 1 – 5 p.m.

- Monday, June 7 will be the commencement of our regular summer scheduling.
2. Interim Director Moore addressed the Commission regarding the filling of the Director of Parks & Leisure. Applications were accepted through May 24, 2010. He is hopeful a decision will be rendered by July 1.
  3. Member Lok inquired if watering was going to be increased on the park trees. Parks Superintendent Zorn commented the water wasn't started as early as some seasons, however no cut backs on the irrigation of parks with the exception of the Sports Complex, have been established. He continued that it is possible to measure the amount of irrigation water if it was warranted.

Chair called for adjournment. Motion was made by Member Loc and seconded by Member Lupio.

**Meeting adjourned at 6:58 p.m.**

**Next Meeting is July 1, 2010**

Respectfully Submitted,

Lee Waggle, Secretary

## **Parks & Leisure Services Monthly Operations Summary June 2010**

**Heritage Center** – The facility is a busy place during the summer which is great. Day Camp, Youth Center, and MJS Library programs keep the place full of active youth. Front counter activity mostly consisted of pavilion and pool rentals, along with the end of fall soccer registration.

**Youth Center** – The Youth enjoyed a bbq with hot dog and chips, and then capped off the afternoon with a water balloon fight. The following week they had an ice cream day. The third week was highlighted by a slip 'n slide. Youth members have thoroughly enjoyed watching the World Cup and cheering for their favorite team.

**Youth Sports** – Over 450 youth participated in youth baseball. The last day of games were on June 2<sup>nd</sup>. Fall soccer registration filled to capacity in record time. More teams were added to accommodate as many youth ages 4-13 as possible. Teams have begun practicing for Junior Giants at various locations all over town. Games are scheduled to begin July 6<sup>th</sup>. 25 volunteer coaches for Junior Giants baseball attended a coach's clinic at Chukchansi Park on Saturday, June 5<sup>th</sup>. A mandatory Parent/ Player Clinic for Junior Giants Baseball was held at the Heritage Center on Saturday, June 12<sup>th</sup>.

**Sports Complex** – Baseball season concluded for the City. Soccer teams have begun training for the fall season. There was an adult softball tournament June 5<sup>th</sup> & 6<sup>th</sup>.

**Swimming Pool** – The pool is off to a record attendance pace largely in part to the addition of the waterslide. The facility hit full capacity a few times already. The greatest increase has been evening family swim. Last year there were around 60 that attended nightly and this summer the average has been over 200. Swim lessons began June 7<sup>th</sup> and the second session began June 21<sup>st</sup>.

**OHV Park** – Park hours are weekends 8:00a.m. – 1:00p.m. and Wednesdays 3:30p.m. – dusk.

**Zalud House** – Hours of operation are Wednesdays through Saturdays 10:00a.m.-1:00p.m.

**Tiny Tots** – Tiny Tots ended the year with a water day on June 8<sup>th</sup>. They had so much fun with a ton of goodies being served and even snow cones which was a hit. We will also start taking sign ups for the 2010/11 school year on July 1<sup>st</sup>.

**Recreation Afterschool Program** – The last day of the school year was on June 4<sup>th</sup> and all of the sites celebrated with a pizza party which was enjoyed by everyone. We are working on the contracts for the 2010/11 school year and will start registration on July 1<sup>st</sup>.

**Youth Experiencing Success** – The YES program ended on June 4<sup>th</sup> and it was a very successful year. The program continues to be at full capacity with a waitlist. There was no summer school offered by the YES program this year.

**Senior Dance** – Ongoing Thursday evenings from 7:00-10:00p.m. at the Veteran's Memorial Building.

**Summer Day Camp** – Summer day camp started up on June 7th and is running at full capacity. It is being held in the Santa Fe gym which gives them lots of room for recreation when the temperature outside becomes too hot. We are also running the Free Summer Food Program out of the gym and it has been greatly attended so far this month.

**Library** – On June 7<sup>th</sup>, 2010, the Library started the New Summer Reading Programs. Make a Splash, Make Waves at your Library and Water your Mind. There is still plenty of time to sign up. The programs will run until August 7<sup>th</sup>, 2010. On June 10<sup>th</sup>, the E & M Reptile Family was invited to entertain the public. There were 269 participants who attended. On June 17th, Library staff conducted a craft class on Silly Shells. There were 95 participants who attended. On June 26th, the Library will have a Free Computer Class on "Buy, Sell or Trade Online."

**Parks & Landscape Areas –**

Flags changed at city facilities.

Murry Park concrete project continuing.

Walkway around Murry Park restroom completed.

Weed abatement throughout system.

**Golf Course –**

Fertilized greens. Fungicide on greens.

Pre-emergent on fairways.

**Special Events –**

**Music on Main-** The Community Showcase took place June 18<sup>th</sup>. Over 200 attended this night at Centennial Plaza from 6:00-8:00p.m.. Music was performed by Jerry Hall and Trick Shot. Local organizations set-up information booths. This free concert series concludes June 25<sup>th</sup> and will resume in the fall

**STAFF COMMENTS ON  
AGENDA ITEMS  
JULY 1, 2010  
REGULAR MEETING**

**Commission Reorganization**

Annually the Commission elects a chairperson and a Vice Chairperson to lead the Commission. Vice Chairperson, Cathy Capone, submitted her letter of resignation at the May 6, 2010 Commission meeting. It is appropriate for the Chairperson to open nominations for the position of Vice Chairperson to serve in that capacity through October 2010. Upon closing of the nominations an open vote should be conducted if there is more than one nomination. If nominations are singular then one vote should be conducted to ratify the selection.

**Consent Calendar** – Consent Calendar items are considered routine and informational in nature and will be enacted in one motion. There will be no separate discussion on these matters unless a request is made, in which event the item will be removed from the Consent Calendar.

**1. Monthly Report**

A monthly operations summary is provided for Commission acknowledgement of receipt.

Action: Acknowledge receipt of information

**2. Report on Council Actions**

Nothing to report from the June 1, 2010 meeting. The adjourned meeting of June 8, 2010 consisted of public hearings on the fiscal year 2010/11 budget study session, and the review of the FY 2010/11 preliminary budget. Nothing to report from the June 15, 2010 meeting.

Action: Acknowledge receipt of information

**Scheduled Matters**

**1. Mural in Centennial Plaza**

The Porterville Mural Committee is requesting consideration of a large mural wall along the eastside of Centennial Plaza. The mural is proposed to be a depiction of Porterville music educators, including Buck Shaffer, thus the location of Centennial Plaza is proposed. Information supplied indicates that this professionally prepared art work will extend 100 feet long upon a metal framed structural wall. From ground level the bottom of the mural will be at 3 feet and

the top at 13 feet. It is the Mural Committee's intent to install the mural and then donate it to the City of Porterville for future care.

Staff appreciates the professionalism of the art work, the tribute to the deserving music icons, and the efforts of the Mural Committee to accomplish their continuing goal of art work and murals in the downtown area. The only concerns of staff are graffiti, and maintenance of the sign. There is a pre-fabricated white fence currently on the proposed site. Three or four trees will need to be removed and potentially relocated offsite.

This matter has yet to be considered by the City Council. The Commission is requested to review the proposal and provide a recommendation to the City Council on the merits and suitability of the mural wall within Centennial Plaza. The Commission's role is only with respect to the appropriateness of this proposal within park lands, as such are under the oversight of the Commission as well as the operational responsibility of the Parks & Leisure Services Department. The Mural Committee has been asked to attend the meeting and is prepared to make a presentation and answer any questions.

Action: Provide recommendation regarding the possible installation of a mural wall along the eastside of Centennial Plaza.

## **2. Commission Member Attendance at Council Meetings**

The Commission requested this opportunity to receive reports from members of the Commission regarding their observations at City Council meetings and to schedule attendance and observation of future City Council meetings. July 6<sup>th</sup> and 20<sup>th</sup>, 2010 will be the meetings prior to the next Commission meeting.

Action: Receive reports from Commission Members and discuss attendance at future Council meetings.

## **3. Heritage Ball Field Interim Improvements**

The Commission continued discussion of the matter to this meeting. Previous discussion has centered on ideas for creating interim playing field(s) at the proposed Heritage Ballfield Complex. A Commissioner also requested staff to look into apparent unused backstops at Monache High School.

Action: Discussion of potential interim improvement of the planned Heritage Ball Field site along with funding sources.

#### **4. Dog Waste Clean-Up Reminder Signs**

The Commission continued discussion of the matter to this meeting to further monitor the public's behavior at the Sports Complex now that the permanent sign is installed and bags are available.

Action: Information & Discussion

#### **5. Fiscal Year 2010/11 Adoption of 2009/10 Budget**

At the June 15, 2010 Council meeting the City Council adopted the 2009/10 budget and will have additional study sessions regarding the preliminary draft fiscal year 2010/11 budget through September 2010. A budget had to be adopted to allow payroll to be paid and routine expenditures to be incurred.

Action: Information and discussion

#### **6. OHV Facility and State Prop. 84 Grant Programs**

The State OHV Division notified us of our successful efforts once again in the application process. We are expected to receive the official grant award documents in July and were awarded the entire \$168,000 that was requested for Ground Operations. We will also receive \$17,133 for Law Enforcement.

A State representative for Prop 84 made a visit on June 16, 2010 to check on the Heritage Center Ballfields and the Chase Avenue Park sites. Several questions were asked to staff revolving mostly around the community input effort component of the applications. Over 500 applications were submitted totaling 2 billion dollars. Agencies will be notified in September 2010 as to if they will be awarded funding. \$184 million in this first grant cycle will be awarded to selected agencies.

Action: Receive information on State grant programs and City application efforts.

#### **7. Leisure Activities/Program Report**

In order to keep Commission members abreast of current happenings within the Parks and Leisure Services Department, staff will highlight programs and upcoming events.

Action: Information & Discussion

## **8. Schedule Items for Future Meetings**

This is also an opportunity for the Commission to request the inclusion of items of interest for future meeting agendas.

Action: Information & Discussion

## **9. Other Matters of Information**

At the Commission's discretion, other matters of information may be shared within the realm of charge for the Commission.

Action: Information only