

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL**
- | | |
|-----------------------------|------------------------|
| Richard Rankin, Chair | Diane Graybehl, Member |
| Rocco Calantone, Vice Chair | Carroll Land, Member |
| Kieran Daly, Member | Rachel Lucero, Member |
| Phillip Duncan, Member | Janet Uresti, Member |

IV. ORAL COMMUNICATIONS

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

V. APPROVAL OF MINUTES – January 4, 2018 meeting

VI. CORRESPONDENCE - None

VII. REPORTS – This is the time for staff informational items.

1) Report on Council Actions

IX. SCHEDULED MATTERS

- 1) Murry Park Pool Concession License – Re: Consideration of Murry Park Pool Concession License.**
- 2) WildPlaces Mural Agreement Renewal – Re: Consideration of Renewing the Mural Agreement with WildPlaces.**
- 3) Parks Maintenance Report – Information and discussion.**
- 4) Leisure Activities Report – Information and discussion.**
- 5) Schedule Items For Future Meetings – Information and discussion.**
- 6) Other Matters of Information – Information only.**

X. ADJOURNMENT to March 1, 2018 at 5:30 p.m.

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 ada Title 11.)

**PARKS AND LEISURE SERVICES COMMISSION
MINUTES
February 1, 2018**

Chair Rankin called the meeting to order at 5:31 p.m.

Chair Rankin led the Pledge of Allegiance.

Roll Call of Parks & Leisure Services Commission

Present:	Richard Rankin, Chair	Diane Graybehl, Member
	Rocco Calantone, Vice Chair	Carroll Land, Member
	Kieran Daly, Member	Janet Uresti, Member
	Phillip Duncan, Member	
Absent:	Rachel Lucero, Member	

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Commissioner Graybehl seconded by Vice Chair Calantone to approve the minutes of the meeting of January 4, 2018, as presented. Motion carried unanimously.

Correspondence – None

Reports

- 1) **Report on Council Actions from January 16, 2018** – **Authorization to Purchase Murry Park Playground Structure**– Director Moore announced that the installation of the shade structure at the upper pirate-themed playground should start the next week and be completed within a few days. He explained that a grant from First 5 Tulare County funded 80% of the structure with the other 20% coming from the Community Block Development Grant which is designated for public facilities and specifically improvements at Murry and Zalud Parks.

Action: Informational Item

Scheduled Matters

- 1) **Murry Park Pool Concession Licenses** – Director Moore provided a brief history of the concessions at the Pool. The City used to staff it but the duties were challenging for part-time employees. An outside concessionaire took over a few years ago and his agreement was terminated early because of violations of the agreement. As a result, SM Transit entered into a one-year agreement as the new concessionaire last summer.

Director Moore explained that SM Transit has experience with concessions and received a lot of positive feedback this last summer. The license renewal before the Commission is for five years and implements an incremental price increase with each year of the agreement. Director Moore also explained that the concession license fees are monthly instead of hourly because the pool is open seven days a week and at various times throughout the day.

Chair Rankin questioned if the concession license opportunity was advertised to other organizations and Director Moore explained that staff approached all the youth sports leagues last summer to determine interest. No group was able to cover the required hours of operation

so that is when SM Transit requested consideration. Currently, outside food is still permitted in the facility and any change to that would come before the Commission and City Council.

Action: Commissioner Uresti made the motion and Commissioner Graybehl seconded that the Commission recommend to City Council that SM Transit be awarded the concession license at the Murry Park Pool. Motion carried unanimously.

- 2) **WildPlaces Mural Agreement Renewal**– Director Moore explained that WildPlaces is a non-profit that does restoration and environmental projects in and around the Tule River. In 2012, the organization was awarded a Tulare County Step Up grant and in turn created the mural on the City Library in partnership with Burton Horizon Academy. As with any mural dedicated to the City, a maintenance agreement was put into place to set terms for preserving the art piece. The Commission asked if the organization had been holding up the agreement and Director Moore indicated that the mural hasn't needed any attention over last five years.

Action: Vice Chair Calantone made the motion and Commissioner Land seconded that the Commission recommend to the City Council that the maintenance agreement be renewed with WildPlaces. Motion carried unanimously.

- 3) **Parks Maintenance Report** – Director Moore reported on the parks activities. Items reported on were: the painting of the Zalud House roof and the installation of a pet waste station at Veterans Park.

Action: Informational Item

- 4) **Leisure Activities Report** – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: Jr. Pirates Track Club, youth baseball, adult volleyball open gym, Military Banner Program and the Fishing Derby.

Action: Informational Item

- 5) **Schedule Items for Future Meetings** – Tule River Parkway Association grant application.

Action: Informational Item

- 6) **Other Matters of Information** – The Bank of the Sierra playground dedication will take place on February 2 at 3:30 p.m. at the Sports Complex.

Action: Informational Item

Adjournment

Chair Rankin adjourned the meeting at 6:02 p.m.

Next meeting is scheduled for March 1, 2018 at 5:30 p.m.

Respectfully Submitted,

Amy Graybehl, Leisure Services Specialist

Chair