

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Rich Rankin, Chair
Rocco Calantone, Vice Chair
Kieran Daly, Member
Phillip Duncan, Member

Diane Graybehl, Member
Carroll Land, Member
Rachel Lucero, Member
Janet Uresti, Member

IV. ORAL COMMUNICATIONS FROM PUBLIC

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

V. APPROVAL OF MINUTES – May 3, 2018 meeting.

VI. CORRESPONDENCE – None

VII. REPORTS – This is the time for staff informational items.

1) Report on Council Actions

VIII. SCHEDULED MATTERS

- 1) FY 2018/19 Budget - Re: Discussion of the Parks and Leisure Services fiscal year 2018/19 budget.**
- 2) Drought Response – Information and discussion.**
- 3) Parks Maintenance Report – Information and discussion.**
- 4) Leisure Activities Report – Information and discussion.**
- 5) Schedule Items For Future Meetings – Information and discussion.**
- 6) Other Matters of Information – Information only.**

IX. ADJOURNMENT to September 6, 2018 at 5:30 p.m.

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 and Title 11.)

**PARKS AND LEISURE SERVICES COMMISSION
MINUTES
June 7, 2018**

Vice Chair Calantone called the meeting to order at 5:30 p.m.
Vice Chair Calantone led the Pledge of Allegiance.

Roll Call of Parks & Leisure Services Commission

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|-----------------|-----------------------------|------------------------|
| Present: | Rocco Calantone, Vice Chair | Diane Graybehl, Member |
| | Kieran Daly, Member | Carroll Land, Member |
| | Phillip Duncan, Member | Janet Uresti, Member |
| Absent: | Richard Rankin, Chair | Rachel Lucero, Member |

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Commissioner Land, seconded by Commissioner Duncan to approve the minutes of the meeting of May 17, 2018, as presented. Motion carried unanimously.

Correspondence – None

Reports

Report on Council Actions from June 5, 2018

Director Moore gave brief updates on the following:

Leisure Services Relocation – The four Leisure Services staff members will be moving from the Heritage Center to Centennial Plaza due to the City selling the Heritage Center to PUSD in order to allow Santa Fe School expansion. Parks and Leisure admin staff currently located in City Hall will also be moving to Centennial Plaza in order to join the Leisure Services staff. The city-owned building on Hockett and Cleveland will be used for storage for items not able to fit in Centennial Plaza.

It was also mentioned that City Council authorized the Commission’s recommendation to take a summer hiatus July and August.

Scheduled Matters

- 1) **FY 2018/19 Preliminary Budget**– Director Moore briefed the Commission on the preliminary budget for the department. Moore started reading parts of the City Manager’s budget address to the City Council highlighting the need for each city department to continue spending only 95% of budgeted expenditures. If that is done citywide it will result in an estimated \$1.40 million savings and would balance the budget which initially is looking at a \$1.29 million deficit. A couple Parks and Leisure projects mentioned were the Tule River Parkway Phase III, the library restroom renovation and new family restroom projects, the Stout building ADA improvements, and the Henry Street property improvements. Commissioner Land asked about the location of the future recreation center which will be on Fourth Street between Henderson and Morton closer to Henderson.

Moore then explained a little about the budget and covered a few items focusing mainly on how utilities are running over budget due to the increase in water rates. Utilities includes water and electricity which isn’t separated. The majority of utility costs is

water. Other random expenditures arise during the year that aren't budgeted for such as mold remediation in City Hall and a settlement for a former pool snack bar concessionaire. Moore also mentioned the YES program which makes up 95% of part-time staff in the department. Tiny Tots was highlighted due to the fact that it needs to be relocated from the Heritage Center. It was explained that Tiny Tots was a half-day program and the same teacher has taught for the city for a very long time.

Action: Information only

2) **Drought Response**– Director Moore read a prepared statement from the Public Works Department explaining Phase III of the water conservation plan and why specified hours of watering are required of the citizens. Moore went on to say the water saving percentage benchmark established by the state is from 2013. The state required a 34% reduction in usage in 2014 and in recent years has decreased to 28% and its current 26% which Council and staff recommended to keep the 26% target for Porterville. Commissioner Land brought up the idea of only watering areas in parks most used by the public, and proposing the ability to water earlier in the year prior to the grass dying off. Director Moore said it's a no-win situation because if the Parks are too green the public will complain and if they're too dry the people paying to use a park complain.

3) **Parks Maintenance Report** – Superintendent Maddox reported on the parks activities. Items reported on were: Creekview Estates bark being put down by PSW, staff working two long nights to put up all the military banners, and the new Murry Park upper playground shade structure being installed.

Action: Informational Item

4) **Leisure Activities Report** – Director Moore gave an update in place of Leisure Services Specialist, Amy Graybehl. Moore reported on: Youth Soccer registration is off to another amazing start, Summer Day Camp begins June 11, Youth Volleyball begins June 11, the first Summer Night Lights event is June 15, Freedom Fest is June 30, and Junior Giants begins the week of June 11.

Action: Informational Item

5) **Schedule Items for Future Meetings** – Director Moore added that pickleball will be brought back per a Commissioner request.

Action: Informational Item

6) **Other Matters of Information** – The city received the OHV grant scoring higher than it had in quite some time. The department will receive a Parks Make Life Better! Proclamation July 17th. Moore informed the Commission that the department was one of 20 chosen in the state to pilot a virtual reality game similar to a scavenger hunt played from your phone which you may highlight selected facilities.

Action: Informational Item

Adjournment

Vice Chair Calantone adjourned the meeting at 6:41 p.m.

Next meeting is scheduled for September 6, 2018 at 5:30 p.m.

Respectfully Submitted,
Donnie Moore, Director

Vice Chair