

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL**
- | | |
|-----------------------------|------------------------|
| Richard Rankin, Chair | Diane Graybehl, Member |
| Rocco Calantone, Vice Chair | Carroll Land, Member |
| Kieran Daly, Member | Rachel Lucero, Member |
| Phillip Duncan, Member | Janet Uresti, Member |

IV. ORAL COMMUNICATIONS

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

V. APPROVAL OF MINUTES – December 7, 2017 meeting

VI. CORRESPONDENCE - South Valley Chivas Academy, Porterville Youth Soccer League

VII. REPORTS – This is the time for staff informational items.

1) Report on Council Actions

IX. SCHEDULED MATTERS

- 1) Sports Complex Concession Licenses – Re: Consideration of Sports Complex Concession Licenses.**
- 2) Tree Removal Request, 285 E. Mill St. – Re: Consideration of tree removal.**
- 3) Sports Complex Playground – Re: Discussion on new Sports Complex playground.**
- 4) Parks Maintenance Report – Information and discussion.**
- 5) Leisure Activities Report – Information and discussion.**
- 6) Schedule Items For Future Meetings – Information and discussion.**
- 7) Other Matters of Information – Information only.**

X. ADJOURNMENT to February 1, 2018 at 5:30 p.m.

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 ada Title 11.)

**PARKS AND LEISURE SERVICES COMMISSION
MINUTES
January 4, 2018**

Chair Rankin called the meeting to order at 5:30 p.m.

Chair Rankin led the Pledge of Allegiance.

Roll Call of Parks & Leisure Services Commission

Present:	Richard Rankin, Chair	Diane Graybehl, Member
	Rocco Calantone, Vice Chair	Carroll Land, Member
	Kieran Daly, Member	Janet Uresti, Member
	Phillip Duncan, Member	
Absent:	Rachel Lucero, Member	

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Commissioner Land seconded by Vice Chair Calantone to approve the minutes of the meeting of December 7, 2017, as presented. Motion carried unanimously.

Correspondence – South Valley Chivas Academy, Porterville Youth Soccer League.

Reports

- 1) **Report on Council Actions from December 19, 2017** – No items to report on.

Scheduled Matters

- 1) **Sports Complex Concession Licenses** – Director Moore gave a brief history of the location of the City concession licenses issued over the past seven years. He also covered the two periods that licenses are broken into and what leagues played at the Sports Complex during those periods.

There currently are only two youth sport organizations playing and interested in the Sports Complex concession license: South Valley Chivas Academy and Porterville Youth Soccer League. No one expressed an interest in the Spring/Summer license. Both organizations requested the Fall/Winter license. Chair Rankin asked if both organizations were presently in good standing. Director Moore said they were currently, but within the past twelve months both were delinquent on either their concession license or field usage payments. There was discussion on trying to rotate the licenses evenly as what has been past practice with the Commission.

Action: Commissioner Uresti made the motion and Commissioner Duncan seconded that the Commission recommend to City Council the South Valley Chivas Academy be awarded the concession license at the Sports Complex for the 2018 Fall/Winter season. Motion carried unanimously.

- 2) **Tree Removal Request, 285 E. Mill St.**– City staff was contacted on December 21, 2017, by a homeowner requesting to remove a tree in the parkway strip in front of the property at 285 E. Mill St. Director Moore briefed the Commission on sections of the Municipal Code

referencing the Commission's role in reviewing tree removal requests. The Commission questioned why the homeowner made the request for removal. The homeowner stated that the City street sweeper wasn't coming by enough and that was what prompted the call to the Parks and Leisure office. Past practice was that City staff had always been in favor of not removing trees unless they posed an immediate hazard or the tree was diseased.

Action: Vice Chair Calantone made the motion with Commissioner Duncan seconding that the tree removal request be denied. Motion carried unanimously.

- 3) **Sports Complex Playground**– Director Moore updated the Commission regarding the new playground being constructed at the Sports Complex which is being donated by Bank of the Sierra in celebration of their 40-year anniversary. Bank of the Sierra wished to remain anonymous from when they approached City staff in March 2017 with the concept, until they made the formal announcement to the public on December 21, 2017. Total project cost is around \$200,000 with the ribbon cutting date projected to be the middle of January.

Action: Informational Item

- 4) **Parks Maintenance Report** – Parks Superintendent Darren Maddox reported on the parks activities. Items reported on were: removal of dead trees at Porter Creek, Setton Pistachio donation of pistachio shells to the Sports Complex unpaved parking areas, and Bank of the Sierra playground installation.

Action: Informational Item

- 5) **Leisure Activities Report** – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: Senior Christmas Luncheon, Youth Center Christmas party, New Year's Eve Gala, Winter Day Camp, City Pool party reservations, adult flag football league, youth basketball, Jr. Pirates Track Club, youth baseball registration, and golf course specials.

Action: Informational Item

- 6) **Schedule Items for Future Meetings** – City Pool concession license.

Action: Informational Item

- 7) **Other Matters of Information** – The next City Council meeting is January 16, 2018, and an email will be sent out to the Commission to see if anyone is interested in giving the Council report.

Action: Informational Item

Adjournment

Chair Rankin adjourned the meeting at 6:03 p.m.

Next meeting is scheduled for February 1, 2018 at 5:30 p.m.

Respectfully Submitted,

Donnie Moore, Director