

## **REGULAR MEETING AGENDA**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

- III. ROLL CALL**
- |                             |                        |
|-----------------------------|------------------------|
| Rich Rankin, Chair          | Diane Graybehl, Member |
| Rocco Calantone, Vice Chair | Carroll Land, Member   |
| Kieran Daly, Member         | Rachel Lucero, Member  |
| Phillip Duncan, Member      | Janet Uresti, Member   |

**IV. ORAL COMMUNICATIONS FROM PUBLIC**

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

**V. APPROVAL OF MINUTES – November 1, 2018 meeting, (no quorum December 6, 2018)**

**VI. CORRESPONDENCE – Porterville Girls Fastpitch**

**VII. REPORTS – This is the time for staff informational items.**

**1) Report on Council Actions**

**VIII. SCHEDULED MATTERS**

- 1) Porterville Girls Fastpitch Hayes Field and Concession Agreement Renewals – Re: Update and discussion on Porterville Girls Fastpitch league and accompanying agreements.**
- 2) Park Fees – Re: Consideration of current fees.**
- 3) Parks Maintenance Report – Information and discussion.**
- 4) Leisure Activities Report – Information and discussion.**
- 5) Schedule Items For Future Meetings – Information and discussion.**
- 6) Other Matters of Information – Information only.**

**IX. ADJOURNMENT to February 7, 2019 at 5:30 p.m.**

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

*In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 and Title 11.)*

**PARKS AND LEISURE SERVICES COMMISSION  
MINUTES  
January 3, 2019**

Chair Rankin called the meeting to order at 5:30 p.m.

Chair Rankin led the Pledge of Allegiance.

**Roll Call of Parks & Leisure Services Commission**

<b>Present:</b> Richard Rankin, Chair	Diane Graybehl, Member
Rocco Calantone, Vice Chair	Carroll Land, Member
Kieran Daly, Member	Rachel Lucero, Member
Phillip Duncan, Member	Janet Uresti, Member

**Oral Communications** – Cathy Capone spoke about several upcoming events and projects relating to the Tule River Parkway. She said that she would be reporting back to the Commission in the coming months as new information became available.

**Approval of Minutes** – **Action:** Motion was made by Commissioner Duncan, seconded by Commissioner Graybehl to approve the minutes of the meeting of November 1, 2018, as presented. Motion carried unanimously.

**Correspondence** – Porterville Girls Fastpitch email

**Reports**

1) **Report on Council Actions from December 18, 2018** –

**Military Banners Location Designation-** Director Moore informed the Commission that the City Council directed staff to begin placing the next round of new military banners from Veterans Park on Henderson to Main, Olive from Main to Plano, Plano from Olive to Chase, and Olive from Main to the Veterans Memorial Building. This all after finishing the previous staff direction of Morton to Henderson on Main.

**Action:** Informational item

**Scheduled Matters**

1) **Porterville Girls Fastpitch** – Director Moore updated the Commission on this item which was carried over from the previous Commission meeting due to lack of a quorum. Porterville Girls Fastpitch (PGF) completed their one-year agreement term with the City on using Hayes Field and its concession stand to conduct their league. PGF requested that the agreement be renewed an additional three years as stated in the agreement if both parties concurred. PGF will continue to pay \$2,000 annually for field and concession usage and in return have exclusive use of the facility. Light usage fees will be paid separately by PGF monthly upon usage. PGF also is obligated to complete a minimum of \$2,000 worth of facility improvements annually. The staff has had no issues with PGF and recommends the renewal.

**Action:** Vice Chair Calantone made a motion and Commissioner Duncan seconded that the agreement between the City and PGF be renewed an additional three years for field and concession usage. Motion carried unanimously.

- 2) **Park Fees** – Director Moore provided an overview of the item which was carried over from the previous Commission meeting. Due to the length of time the current fee has been in place, along with there only being one fee for covered and uncovered park areas, staff thought a new fee should be considered. Confirmation was given that there was only one fee currently for any type of picnic area, that there was only electricity at the covered areas, and that all but one area had a barbeque. Staff also confirmed that two fees would not pose a hardship for inputting or accounting purposes.

**Action:** Vice Chair Calantone made a motion that covered areas should be \$45 and non-covered areas \$35. Commissioner Graybehl seconded the motion. Motion carried unanimously.

- 3) **Parks Maintenance Report** – Director Moore gave the report on behalf of Parks Superintendent Darren Maddox. The project reported on was Tule River Parkway tree trimming.

**Action:** Informational item

- 4) **Leisure Activities Report** – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: New Years Eve Gala, Pool reservations, Military Banner Program, Jr. Pirates Track Club, Open Gym Volleyball and the 2019 activity calendar.

**Action:** Informational item

- 5) **Schedule Items for Future Meetings** – Commissioner Land requested an update on the Dog Park.

**Action:** Scheduling

- 6) **Other Matters of Information** – Vice Chair Calantone mentioned the need for additional signage at the parks regarding the City Ordinance prohibiting vehicles to park on the grass.

**Action:** Informational item

### **Adjournment**

Chair Rankin adjourned the meeting at 6:22 p.m.

Next meeting is scheduled for February 7, 2019 at 5:30 p.m.

Respectfully Submitted,

Donnie Moore, Director

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Chair