

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Rich Rankin, Chair
Rocco Calantone, Vice Chair
Kieran Daly, Member
Phillip Duncan, Member

Diane Graybehl, Member
Carroll Land, Member
Rachel Lucero, Member
Janet Uresti, Member

IV. ORAL COMMUNICATIONS FROM PUBLIC

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

V. APPROVAL OF MINUTES – February 1, 2018 meeting.

VI. CORRESPONDENCE – None

VII. REPORTS – This is the time for staff informational items.

1) Report on Council Actions

VIII. SCHEDULED MATTERS

- 1) Tule River Parkway – Re: Discussion of an upcoming grant and projects associated with the grant submittal by the Tule River Parkway Association.**
- 2) OHV Park – Re: Discussion of committee update and notification of upcoming public review and comment period.**
- 3) Parks Maintenance Report – Information and discussion.**
- 4) Leisure Activities Report – Information and discussion.**
- 5) Schedule Items For Future Meetings – Information and discussion.**
- 6) Other Matters of Information – Information only.**

IX. ADJOURNMENT to April 5, 2018 at 5:30 p.m.

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 ada Title 11.)

**PARKS AND LEISURE SERVICES COMMISSION
MINUTES
March 1, 2018**

Chair Rankin called the meeting to order at 5:30 p.m.

Chair Rankin led the Pledge of Allegiance.

Roll Call of Parks & Leisure Services Commission

Present:	Richard Rankin, Chair	Carroll Land, Member
	Kieran Daly, Member	Rachel Lucero, Member
	Phillip Duncan, Member	Janet Uresti, Member
	Diane Graybehl, Member	
Absent:	Rocco Calantone, Vice Chair	

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Commissioner Uresti seconded by Commissioner Duncan to approve the minutes of the meeting of February 1, 2018, as presented. Motion carried unanimously.

Correspondence – None

Reports

- 1) **Report on Council Actions from February 6 & 20, 2018**
Employee of the Month Feb. 2018– Aileen Andrews from the Library was awarded the honor.
OHV Park and Golf Course Quarterly Reports– Director Moore explained that compared to last year, ridership at the OHV Park during October was down but November and December had increases. This could be a result of the dryer weather. December was a better month at the golf course compared to last year as well also likely due to the weather.
Wall of Fame Inductees– The department is in charge of this event on March 23. There will be three inductees this year including Teddy Wong nominated by Council Member Hamilton; Richard Hatfield nominated by Council member Flores and Hoss McNutt nominated by Vice Mayor Ward.
Sports Complex Concession License Agreement– Council agreed with the Commission’s recommendation to award South Valley Chivas Academy the Fall/ Winter concession license at the Sports Complex.
Resolution Approving the Application for State Off-Highway Vehicle Grant Funds– Council also approved the pursuit of the annual grant as authorized by a Resolution from Council.

Action: Informational Item

Scheduled Matters

- 1) **Tule River Parkway**– Director Moore introduced Cathy Capone from the Tule River Parkway Association and California Native Plant society. Capone explained the opportunity for a \$25,000 matching grant from the U.S. Fish and Wildlife that would fund a three-year project to build 18 demonstration concept gardens along the Tule River Parkway. The benefits of the gardens would be beautification, increased and improved

habitat for bird, bees and butterflies, and providing low- water use landscaping examples for the community.

Capone explained that the Tule River Parkway Association would manage the grant and provide expertise and the City would be the body requesting the money as the land owner. She further explained that the project would be designed in a way to encourage organizations and service clubs to adopt the gardens. The groups would be led through the design and planting of the garden and also return quarterly to maintain the area. Commissioner Land asked the exact location of the gardens and Capone indicated that they would start on the westside of Jaye at the entrance of the Park & Ride and continue behind Parkway Drive and Oakview. The gardens would be approximately 20 x 40 feet. Moore noted that the grant committee really liked the project and highly encouraged them to submit. They currently have the projects awarded for 2018/19 projects, but if one falls out this project would likely get plugged in. Otherwise, the grant would be awarded during the next cycle.

Action: Commissioner Graybehl made the motion and Commissioner Land seconded that the Commission recommend to City Council that the City partner on the grant process. Motion carried unanimously.

- 2) **OHV Park**– Director Moore explained that staff is working on the annual application to cover ground operations, maintenance and staff for the OHV park. There is a public comment period March 6- April 2 to review all applications and edit the grant in support of any public input. The grant application includes a section to declare an established body of stakeholders as the committee related to the project and the Commission meets the criteria. Staff will find out the first Monday in June if successful with grant.

Action: Commissioner Duncan made the motion and Commissioner Uresti seconded that the Parks and Leisure Services Commission continue as the OHV Park Committee. Motion carried unanimously.

- 3) **Parks Maintenance Report** – Superintendent Maddox reported on the parks activities. Items reported on were: the painting and repair of the Zalud House roof, Hayes Field upgrades, tree maintenance, a Boy Scouts Eagle project at Zalud Park and restroom renovation at the Golf Course.

Action: Informational Item

- 4) **Leisure Activities Report** – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: Jr. Pirates Track Club, adult volleyball open gym, Fishing Derby, Step Up art contest, Wall of Fame ceremony and Kids Fest/ Egg Hunt.

Action: Informational Item

- 5) **Schedule Items for Future Meetings** – Director Moore added that there might be \$5,000-\$6,000 funding left over from CBDG to be used before the end of the fiscal year. Recommendations for how to use the funding at Murry or Zalud Park will be suggested in a future meeting and the Commission is welcome to bring forward their ideas for new amenities as well.

Action: Informational Item

- 6) **Other Matters of Information** – Commissioner Land asked about the status of the land northeast of the Barn Theatre. Director Moore explained that at one time the City’s master plan indicated that Murry Park would expand that direction.

Director Moore gave an update on the lighted cross walks going in on Rails to Trails and noted that existing crosswalks with any issues are to be fixed as a part of that project.

Superintendent Maddox updated the Commission on the usage of the pet waste stations. Around ten bags had been used from the pet waste station at Zalud Park; 40 had been used at Veterans Park but half were found in skate park; around 50- 60/ month are used at the Dog Park.

Action: Informational Item

Adjournment

Chair Rankin adjourned the meeting at 5:59 p.m.

Next meeting is scheduled for April 5, 2018 at 5:30 p.m.

Respectfully Submitted,

Amy Graybehl, Leisure Services Specialist

Chair