

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL**
- | | |
|-----------------------------|------------------------|
| Rich Rankin, Chair | Diane Graybehl, Member |
| Rocco Calantone, Vice Chair | Carroll Land, Member |
| Kieran Daly, Member | Rachel Lucero, Member |
| Phillip Duncan, Member | Janet Uresti, Member |

IV. ORAL COMMUNICATIONS FROM PUBLIC

This is the opportunity to address the Commission on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Commission, all commentary shall be limited to three minutes.

V. APPROVAL OF MINUTES – April 5, 2018 meeting.

VI. CORRESPONDENCE – None

VII. REPORTS – This is the time for staff informational items.

1) Report on Council Actions

VIII. SCHEDULED MATTERS

- 1) 10-Year Capital Improvement Projects List – Re: Consideration of the department's 10-year capital improvement projects list.**
- 2) OHV License Agreement Renewal – Re: Consideration of renewing the current license agreement with Friends of Kern Open Space to manage the OHV Park.**
- 3) Scheduling Upcoming Commission Meetings – Re: Consideration of upcoming Commission meeting dates.**
- 4) Parks Maintenance Report – Information and discussion.**
- 5) Leisure Activities Report – Information and discussion.**
- 6) Schedule Items For Future Meetings – Information and discussion.**
- 7) Other Matters of Information – Information only.**

IX. ADJOURNMENT

The mission of the City of Porterville Parks and Leisure Services Commission is to advise on the provision of excellent customer services to the citizens of the community, to enhance their quality of life by providing opportunities for the public enjoyment, inspiration, education, personal development and cultural enrichment, and to advocate for clean, safe, well designed parks and facilities.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk, 559.782.7442. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35, 102-35.104 and Title 11.)

**PARKS AND LEISURE SERVICES COMMISSION
MINUTES
May 17, 2018**

Chair Rankin called the meeting to order at 5:30 p.m.

Chair Rankin led the Pledge of Allegiance.

Roll Call of Parks & Leisure Services Commission

Present:	Richard Rankin, Chair	Carroll Land, Member
	Rocco Calantone, Vice Chair	Rachel Lucero, Member
	Phillip Duncan, Member	Janet Uresti, Member
Absent:	Kieran Daly, Member	Diane Graybehl, Member

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Commissioner Uresti seconded by Commissioner Lucero to approve the minutes of the meeting of April 5, 2018, as presented. Motion carried unanimously.

Correspondence – None

Reports

Report on Council Actions from April 17, May 1 & May 15, 2018

Director Moore gave brief updates on the following:

Mitigated Negative Declaration for the Tule River Parkway Phase III – Council approved a Resolution approving the mitigated negative declaration of environmental effect for the Tule River Parkway Project Phase III. Commissioner Land asked for clarification on the location of this project. Director Moore responded by saying this project extends the trail with this new phase from Main to Plano.

Military Banner Program Banner Location Designation – Council directed staff to first finish Main Street between Morton and Orange, then have banners displayed around Veterans Park. If any further poles were needed the next area will be between Henderson and Morton on Main. Council also voted to have KIAs displayed within Veterans Park.

Golf Course and OHV Park 3rd Quarter Reports – Routine quarterly reports were submitted to Council to update them on attendance numbers at the golf course and OHV Park. The golf course revenue was up in January and February compared to last year and was down in March. Revenue for all three months for the OHV Park were up.

Authorize the Library to Pilot a Fine Forgiveness Program for Children and Teens – Council approved this program enabling youth under 18 with outstanding fines to: bring one friend or family member in to get a library card and/or sign up for the Summer Reading Program, bring in one blessing bag for Project Homeless Connect, or attend 3 or more library programs June through July.

Approval of a Resolution in Support of SB 5 – Council approved a Resolution in support of SB 5 that places a \$4 billion bond on the June 2018 statewide ballot for parks, water, and climate and

environmental programs. If approved, local governments will receive funding for local park improvements and will be eligible for numerous grants. Every city in the state would receive at least \$200,000 for their parks.

Approval of Modification of Concession License – Since the approval of the Murry Park Pool concession license with SM Transit, SM Transit has formed a new non-profit, Valley Paradigm Corporation, in which the concession license will be under. Council approved the modification.

Action: Informational Item

Scheduled Matters

- 1) **10-Year Capital Improvement Projects List**– Director Moore briefed the Commission on projects listed for the department in the City’s 10-year capital improvement project list. Projects discussed were all those with funding for the upcoming 2018/19 fiscal year. Commissioner Calantone asked why some facility related items were listed under Parks and not under Public Works to which Director Moore said that since the inception of the department facilities always had fallen under Parks. Commissioner Land received clarification on the Tule River Parkway Phase III location. Commissioner Land also asked about the department’s budget. Director Moore said the Commission would take a look at the budget in the near future.

Action: Information only

- 2) **OHV License Agreement Renewal**– Director Moore explained that Friends of Kern Open Space has managed the facility since January 2016. The current one-year agreement expires June 30, 2018. City staff sets the term of the annual agreement at one-year coinciding with the state OHV grant funding cycle.

Action: Vice Chair Calantone made the motion and Commissioner Land seconded that the Commissioner recommends the City renew a one-year agreement with Friends of Kern Open Space contingent on the OHV Statewide annual grant funding.

- 3) **Scheduling Upcoming Commission Meetings** – Director Moore introduced this item by saying that due to the specific Commission meeting months not being in the Municipal Code, for the Commission to request any month(s) off they must get it approved by the City Council. The Commission has requested being on summer hiatus the past five years and Council has approved each year. The Commission was available to meet if the need arose. Chair Rankin confirmed that there were no issues with the recent summer hiatus’, which there were none.

Action: Vice Chair Calantone made the motion and Commissioner Duncan seconded that the Commission take a summer hiatus to include July and August.

- 4) **Parks Maintenance Report** – Superintendent Maddox reported on the parks activities. Items reported on were: weed control, irrigation repairs, completion of pavilion two at Zalud Park, Arbor Day ceremony, Tule River Parkway tree planting, and military bannery ceremony preparation. Commissioner Land questioned why the City of Porterville adheres to such a strict watering schedule compared to other neighboring communities who do not practice such high standards.

Action: Informational Item

- 5) **Leisure Activities Report** – Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: a Youth Sports update, Fall Soccer registration, Military Banner Ceremony, Movie in the Park, Golf Course Glow Ball Tournament, Summer Day Camp, Summer Night Lights, City Pool and Freedom Fest. Commissioner Land had a few questions regarding the Junior Giants program revolving around how many participants, gender breakdown and cost.

Action: Informational Item

- 6) **Schedule Items for Future Meetings** – Director Moore added that there will be an item on water and on the upcoming fiscal year budget.

Action: Informational Item

- 7) **Other Matters of Information** – Discussion took place about the June 7, 2018, Commission meeting proposed date. The Commission decided to proceed with that date.

Action: Informational Item

Adjournment

Chair Rankin adjourned the meeting at 6:14 p.m.

Next meeting is scheduled for June 7, 2018 at 5:30 p.m.

Respectfully Submitted,

Donnie Moore, Director

Chair